



GRANT APPLICATION

The Angels Baseball Foundation accepts proposals for grants from nonprofit organizations that specialize in working with children. Grants from the Foundation support initiatives aimed to create and improve Education, Healthcare, Arts & Sciences, and Community related youth programs throughout the region, in addition to providing children the opportunity to experience the great game of baseball and its countless positive attributes

PROCEDURES FOR COMPLETING AN APPLICATION

Before preparing your application, please read the following instructions carefully and provide all information requested.

- The application should include the following sections, with clearly marked headers, in this order: **COVER PAGE, Background, Proposal, Finances, Collaborations, Evaluation, Progress Report, and Additional Information.** Specific directions on each section follow later in these instructions.
- **The application should be no longer than four one-sided pages in length**, in addition to the Cover Page, which should include no information other than that specifically requested in the following directions. This page count does not include the Certificate of Tax Exempt Status form or the organization's W-9 (see page 6) which you will need to fill out and return with your application. **Please number the pages of your application** and be sure to include information for each of the sections requested above.
- Please note if your organization has been awarded a grant by the Angels Baseball Foundation, you may not submit another grant application for consideration for at least two years from the Grant Award date of issue.
- If you have not been awarded a grant by the Angels Baseball Foundation, organizations may submit one grant application per twelve month period from the date of response.
- Use 1-inch margins and nothing smaller than a 12-point font.
- Do not enclose your application in a binder or copy it onto colored paper.
- Handwritten applications are not accepted.

*If you have any problems or questions in **completing the application**, please call Adam Cali, Manager, Foundation and Community Initiatives at (714) 940-2046.*
**PLEASE RETURN COMPLETED APPLICATIONS TO: ANGELS BASEBALL FOUNDATION,
2000 GENE AUTRY WAY, ANAHEIM, CA 92806**

**GRANT APPLICATIONS ARE ACCEPTED ON AN ONGOING BASIS
COVER PAGE**

Please provide the following information. You may either use a typewriter to fill out this Cover Page for submission, or you may recreate this page on your computer, using the same headings listed below. Please be sure to number the pages in your application.

Organization Name: (as it appears on the current IRS Tax Exemption letter)

IRS Tax Identification Number:

DBA: (if applicable)

Address:

Telephone:

Fax:

Email address:

Chief Executive Officer/Executive Director:

Contact Person/Title: (if different than above)

Amount Requested: \$

Geographic Area Served:

Type of Support: (*general* or *program*)

Program Name: (for program requests only)

Organization Budget: (for year of grant) \$

Program Budget, if applicable: (for year of grant) \$

For office use only. Do not write below this line. Be sure to include this information if you recreate this form.

Fund:

Recommended amount:

Site visit:

Guideline fit:

Event Partnership:

APPLICATION DIRECTIONS

In a **minimum of three** and a **maximum of four one-sided** pages, please provide information in each of the areas discussed below. Label each section of your proposal using the seven categories presented in the following instructions. Organize the sections of your proposal in the following order: **Background, Proposal, Finances, Collaborations, Evaluation, Progress Report**, and **Additional Information**. Please number the pages of your application.

BACKGROUND

In **no more than ten lines**, please describe the mission, history, and overall goals of your organization. Briefly discuss current main programs, including unduplicated number of clients served during the most recently completed fiscal year.

PROPOSAL

The Angels Baseball Foundation awards both *general support* and *program-specific* grants. If you are requesting **general support**, state how this grant would be used to advance the mission and programs of your organization. If your request is for a **specific program**, describe the program, the community need it will address, and the target population it will serve. Please include the following breakdown of the population served: numbers served, race/ethnicity, economic status, and gender.

FINANCES

Based on the information presented in your most recently completed audit or IRS Form 990, list the amount of money your agency received from each of the entities listed below. **Do not include in-kind donations**. Do not include any funding received from the Angels Baseball Foundation.

- Government: Federal, State, County (include revenue from Medicare, Medicaid, and school districts)
- United Way
- Corporate and/or Foundation Grants: (not including fundraisers or sponsorships. Sponsorships are defined as support provided for table or ticket purchases, golf tournaments, auctions, etc.)
- Fees/Earned Income (includes interest, membership dues, private insurance, thrift shops, fees for service, etc.)

COLLABORATIONS

Share any significant collaborations, networking relationships, and/or partnerships in which your organization is currently involved.

EVALUATION

For **general support proposals**, briefly explain what evaluation methods you use to evaluate the work of your agency. For **program proposals**, briefly explain how you have measured the effectiveness of the program in the past. Also discuss how you will continue to evaluate program effectiveness.

PROGRESS REPORT

If you are applying for **general support** and have received funding from the Angels Baseball Foundation, or Angels Care, within the last year, explain how monies from that grant have been spent to date. If you are applying for **specific program support** and have received funding from the Angels Baseball Foundation, or Angels Care, within the last year for this same program, explain how monies from that grant have been spent to date.

ADDITIONAL INFORMATION

If there is any other relevant information you wish to provide in support of this request please do so in this section. This information may include recent major accomplishments, uniqueness of board and/or staff, significant training opportunities for board and/or staff, statistics or studies that demonstrate community need or program effectiveness, etc. **Keep in mind that your application can be no longer than four one-sided pages** (six pages including the Cover Page and Certificate of Tax Exempt Status form).

MATERIALS TO SUPPORT APPLICATION

Please include copies of the following documents with your completed application. Indicate that these documents are included in your application by checking the appropriate boxes below and returning this page with your application packet. **Applications submitted without these materials may be considered incomplete.**

- Certificate of Tax Exempt Status form (see page 6) completed by an officer of your organization indicating that your tax exempt status is current.
- Most recent IRS 501(c)(3) tax exempt determination letter.
- Most recent audited financial statements or IRS Form 990.
- Line-item budget for the organization for the year of the grant request. Also include a line-item program budget, if the proposal is for a specific program.
- If the proposal is for salary support, include a job description and, if available, the resume of the person who will fill the position.
- A list of members of the board of directors of the organization, including principal business or professional affiliation of each. This list should be condensed to **one side of one sheet of paper**. Addresses and phone numbers need not be included.
- A list of the five largest grants received from corporations and/or foundations **during the same fiscal year of the audit/990** included with this application. Include the dollar amount contributed by each corporation and foundation, and provide the total amount given by foundations and corporations at the end of the list. **Do not include** in-kind donations, or contributions made by individuals or government.
- Annual report, if available.

**CERTIFICATION OF TAX EXEMPT
STATUS OF GRANTEE ORGANIZATION**

I, _____, an Officer/Director of

(Organization)

hereby certify that the organization has received a ruling from the Internal Revenue Service that it is exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code and that the organization is not a private foundation as defined in Section 509 (a) of the Internal Revenue Code.

I further certify that said exemption rulings from the Internal Revenue are still in effect and have not been revoked or amended.

(Signature)

(Title)

Date _____